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# INTERNATIONAL ERGONOMICS ASSOCIATION

IEA ANNUAL MEETING OF COUNCIL

Paris, France  
July 13 & 14, 1991

## Agenda

### A. OFFICER REPORTS

1. President I. Kuorinka
2. Sec. Gen. H. Hendrick
3. Treasurer B. Shackel

### B. COMMITTEE REPORTS

1. P & P: I. Noy
2. E & T: P. Rookmaaker
3. S & T: O. Brown, Jr.
4. Pubs.: H. Ward
5. Awards: I. Kuorinka
6. P & Pr: M. Helander

### C. REPORTS ON IEA CONGRESSES/CONFERENCES

1. 11th Congress, Paris, France, July 15 - 20, 1991 (Wisner)
2. 12th Congress, Toronto, Canada, August 14 - 19, 1994 (Noy)
3. 13th Congress, Helsinki, Finland, June 28 - July 5, 1997 (Kuorinka)
4. Gerontechnology: First International Conference on Technology and Aging, Eindhoven, the Netherlands, Aug. 20 - 30, 1991 (Rookmaaker; Brown)
5. HCI International '91, Stuttgart, Germany, September 2 - 6, 1991 (Brown)
6. International Conference on Computer-Aided Ergonomics & Safety, Tampere, Finland, May 18-29, 1992 (Brown)
7. 2nd Pan-Pacific Conference on Occupational Ergonomics, Wuhan, China, November 1 - 5, 1992 (Demao; Brown)

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8. World Conference on Ergonomics of Materials Handling, Poland, 1993 (Karwowski; Brown; Shackel)

D. DISCUSSION/ACTION ITEMS

1. ILO Book Project (Kuorinka)
2. The IEA Plan (Kuorinka)
3. Ergonomics/HF and environmental questions: Discussion (Kuorinka)
4. IEA Awards Recipients (Kuorinka)
5. Applications for Membership (Hendrick)
  - a. Soviet Ergonomics Association
  - b. Chinese Ergonomics Society
  - c. New Zealand Ergonomics Society
  - d. Spanish Ergonomics Association
6. Status of Hungarian, Southern Africa, and Indian Society applications (Hendrick)
7. Proposed change to Rule 12, Par. 2 (Noy; Shackel)
8. Policy on nature of IEA financial support of ind. developing countries (action item from Council; Noy)
9. Summary of IEA activities in support of industrially developing countries (Noy)
10. IEA survey of federated societies (Noy)
11. Dissemination of IEA information on Congresses, etc. (action item from Council; Noy)
12. Proposed Revision to the Policy on Support of Conferences (Noy)
13. IEA as an independent neutral coordinator of proposals in the TEMPUS program (Rookmaaker; Brown)
14. HETPEP progress (Rookmaaker)

15. Revision of IEA Directory of Graduate Programs in Ergonomics (Rookmaaker)
16. Elsevier proposal (Rookmaaker)
17. IEA sponsorship of the 3rd VDU Conference, Berlin, 1992 (Brown)
18. IEA sponsorship of a Systems Technology Conference, University of Lethbridge, Canada (Brown)
19. Sponsorship of an IEA Conference on Human Factors and Efficient and Environmentally Friendly Manufacturing, Europe, 1993 (Brown)
20. Ergonomics Society Ind. Developing Countries Fund usage (Ward)
21. Ergonomics publications list for WHO (Ward)
22. UNESCO monograph on ergonomics (Ward)
23. Sustaining Indiv. Member category proposal (action item from Council): Ex. Comm. Recommendation (Helander)
24. IEA traveling seminar (action item from Council; Helander)
25. Indus. Dev. Countries address list for book, etc. donations (action item from Council; Helander)
26. Selection of host Society and venue for the 14th Congress, 3rd quarter, 2000 (Hendrick)  
Proposals:  
Human Factors Society: Los Angeles  
Gesellschaft fur  
Arbeitswissenschaft: Munich,  
Ergonomics Society: Edinburgh  
South-East Asian Society: Bali
27. Election of Officers
28. Membership Fee (added at meeting)
29. INTER CHI '93 (added at meeting)





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## IEA EXECUTIVE COMMITTEE MEETING

July 11 (evening) & 12 (morning), 1991

Paris, France (Forest Hill Hotel)

### Minutes

All voting members of the Executive Committee attended the meeting. All items on the Agenda (attached) were discussed. The following formal actions were taken by the Executive Committee.

1. The nominees for the five 1991 IEA Awards were unanimously approved.

2. I. Kuorinka will prepare a proposal for modifications to the Awards rules and timing, based on the 1991 experience and informal inputs from the Executive Committee. (Action: Kuorinka)

3. Salvendy proposal for IEA sponsorship of the Fifth International Conference on Human Computer Interaction (HCI International '93), Orlando Fla, 9 - 13 August 1993 was referred to the S & T Committee for routine follow-up (e.g., verify with HFS their approval of IEA sponsorship/acceptability of the conference). Subject to approval by HFS, the Executive Committee approved sponsorship of this conference as a "Conference Cooperation" meeting. The new requirement for submittal of 11 copies of the proceedings was noted by the Executive Committee. (Action: Brown/Helander)

4. Publications Committee was requested to follow-up on the Salvendy proposal for a formal IEA relationship (including reduced rates for federated society members) for the two ergonomics journals that he co-edits: Human-Computer Interaction (Ablex) and Human Factors in Manufacturing (Wiley). (Action: Ward)

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5. H. Ward & P. Rookmaaker will meet with Kees Michielsen of Elsevier on the Elsevier proposal to see if a more favorable arrangement for reduced rates for books for Industrially Developing Countries can be negotiated. (Action: Ward & Rookmaaker)

6. H. Hendrick advised the Executive Committee of Arnold Small's letter of resignation as IEA Historian because of ill health. He claims to have accumulated considerable information, but has not done anything with it. Brian Shackel volunteered to take over as Historian and was unanimously and enthusiastically endorsed by the Executive Committee. Brian will contact Arnold and arrange to obtain the materials he has accumulated. (Action: Shackel)

7. B. Shackel summarized his Treasurer's Report; he advised the Ex. Comm. that he would not be recommending a dues increase at this time, but proposed suggesting to Council that Council might wish to keep the option of a dues raise next year open, given the considerable increase in IEA activities. The Executive Committee concurred with this proposal. (Action: Shackel)

8. The Hungarian Society's By-laws in English were reviewed and unanimously accepted as meeting IEA requirements. Accordingly, The Hungarian Ergonomics Society will become an IEA Federated Member as soon as it pays its first annual dues. (Action: Shackel)

9. The four Societies that have completed all requirements for application for Federated Society membership were approved by the Executive Committee and will be recommended to Council for membership (i.e., Russian, Chinese, New Zealand and Spanish Societies). (Action: Hendrick)





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IEA EXECUTIVE COMMITTEE MEETING

July 11 (evening) & 12 (morning), 1991

## Agenda

### IEA Awards (Kuorinka)

1991 nominees for approval by Ex. Committee  
Rules and timing for awards process

### IEA Plan (Kuorinka)

How to continue after IEA seminar.  
Eventual publication?  
How to publicize the results.

### IEA General Assembly, Fri. July 19, 18:00 agenda (Kuorinka)

### South East Asia roving seminar progress rept. (Kuorinka)

### Salvendy proposals (Kuorinka)

### Review of Agenda for Council Meeting (Hendrick)

### Additional Nominations for IEA Offices (Hendrick)

Pres.:	H. Hendrick	SELF
Treas:	I Noy	Canada
	H. Monad	SELF

### IEA Historian (replacement of A. Small) (Hendrick)

### Summary of Treas. Report (Shackel)

### IEA Sustaining Membership (Helander) Letter from S. Sugiyama

### Elseiver proposal (Rookmaaker)

### Review of Hungarian Ergonomics Society By-Laws and formal approval for IEA membership (Hendrick)

### Approval of completed Russian, Chinese, New Zealand and Spanish society applications (Hendrick)

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