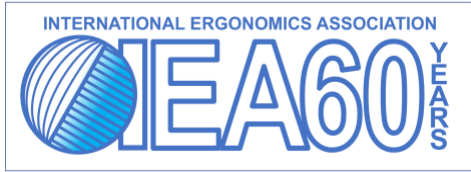


October 2020



MEMORANDUM OF UNDERSTANDING

International Ergonomics Association and the Foundation for Professional Ergonomics

The purpose of this Memorandum of Understanding is to establish a collaborative relationship between the International Ergonomics Association (IEA) and the Foundation for Professional Ergonomics (FPE) on matters of mutual interest.

The International Ergonomics Association (IEA) has a network of 52 federated societies and networks representing over 25,000 ergonomists around the world. With its 60-year history, it brings a large body of ergonomic knowledge and experience to identifying resources and client needs.

The FPE, established in 2004 as a non-profit organization, is dedicated to advancing professionalism in Ergonomics. It conducts and supports educational and scientific activities demonstrating how professional ergonomists serve to make our lives at work and at home healthier, safer, more productive, and more satisfying. .

IEA and FPE are in agreement with:

- The goals of Human Factors/Ergonomics (HF/E),
- The desire to promote both the profession and professionalism,
- Recognizing HF/E includes both research and practice by emphasizing the importance and benefits of HF/E in education, industry, and other settings,
- Mentoring and encouraging young HF/E professionals in both research based and practice oriented work settings,

With many shared goals, IEA and FPE will endeavor to work together in areas and on projects of mutual interest that provide benefits to both organizations. Joint activities agreed upon, to the extent possible and desirable, include but are not limited to:

- Promotion of each other's organizations in their respective publications, websites and marketing materials, by:
 - Encouraging newsletter and website articles on the goals and progress of the other's organization.
 - Linking to each other's websites on pertinent pages, namely, IEA referencing FPE under Relations with Other International Bodies section and FPE referencing IEA under the Resources sections.
- Collaboration on the development of education resources. The focus will be FPE compiling a list of world wide ergonomics programs at the various universities. This effort will be coordinated with the IEA task force and committee that focus on education.

- Promotion of ergonomics awareness by compiling short videos of international leaders of HF/E as to why they chose the profession. Expected outcomes include:
 - Reach a wider audience range to help foster an interest in Ergonomics.
 - Provide expert high-quality videos about Ergonomics Research.
 - Facilitate reaching international audiences with videos with subtitles.
- Collaboration on the translation of open-source HF/E tools. FPE has initiated an effort to translate various ergonomic phone/pad based applications and ergonomic tools into Spanish. IEA will provide EQUID Guidelines and Checkpoints in Healthcare as additional candidates for Spanish translation. FPE will work with IEA to produce additional translations of all these tools to support the needs of all HF/E practitioners, world-wide.
- Collaboration on the development of a list of hot-topics in HF/E that would serve as useful inputs for researchers, graduate school students, etc. The list would be promoted on both the IEA and the FPE websites.

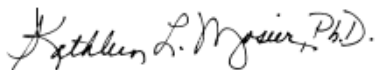
The presidents of the IEA and the FPE, or their representatives, will confer annually to identify and organize specific collaboration activities and evaluate the activities that have been undertaken by this Memorandum.

In each activity carried out under this Memorandum the best principles of professional ethics will be respected and stipulated by the IEA Code of Conduct for Ergonomists.

This Memorandum of Understanding enters into force upon the signature of the Signatories of the IEA and FPE and will remain in effect for five years. It may be modified at any time by a written agreement by IEA and FPE. This Memorandum shall be renewed automatically and remain in force for another five years. Each party may terminate this Memorandum of Understanding by providing a written notice to the other party ninety days prior to the effective date of such termination.

IN WITNESS THEREOF, the parties hereto have executed this memorandum of Understanding as of the date and year written.

For the International Ergonomics Association



Kathleen Mosier, Ph.D.

President, International Ergonomics Association

__05 January, 2021__

Date

For the Foundation for Professional Ergonomics



Robert Smillie

President, Foundation for Professional Ergonomics

7 January 2021

Date