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<p>1. Objectives</p>	<p>An important function of the International Ergonomics Association (IEA) is to award formal recognition to the members of Federated Societies who have made outstanding contributions to the field of ergonomics on an international level. All awards are presented during the IEA Triennial Congress.</p> <p>The Immediate Past President of IEA shall serve as Chair of the Awards Committees.</p>	
<p>2. Procedures</p>	<p>2.1 Nominations</p>	<p>A Call for Nominations of candidates for the IEA Triennial awards shall be made at the Council meeting the year before a Triennial Congress is scheduled. A written request for nominations shall also be made at that time by the Secretary General to the various Federated Societies.</p> <p>Nominations are normally made and submitted by the Federated Societies. Nominations from other professional societies, organizations, or individuals may be accepted, however, but only if they are officially supported and endorsed by the respective Federated Society.</p> <p>All nominations are due no later than eight months prior to the next scheduled IEA Triennial Congress.</p> <p>Nominations from the Federated Societies shall be submitted to the Chair of the Awards Committees for transmittal to the designated Awards Committee. Each nomination should contain detailed information about the nominee's specific accomplishments or achievements at the international level relevant to the particular award, a brief biographical sketch, and a statement as to why the nominee is particularly deserving of the award for which nominated.</p> <p>Only living persons may be nominated for these awards.</p>
	<p>2.2 Evaluation and selection</p>	<p>The Chair of the Awards Standing Committee is responsible for organizing selection committees. Multiple committees may be set up for the various awards at the discretion of the Chair. The Awards Committees are responsible for the review and evaluation of all nominations for each authorized IEA award to which they have been designated.</p> <p>The Awards Committees are responsible for selection of a recommended candidate from among the eligible nominees for each IEA award designated to that Committee. Only one Triennial award in each category may be given at any one time. An award may, however, be given to multiple recipients in recognition of joint achievement or group accomplishment.</p>

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		<p>Names of nominees shall not be published or released by the Awards Committees, nor shall the information submitted to support a nomination (testimonials, data sheets, etc.) be made public.</p> <p>The Chairs of the Awards Selection Committees will submit the names of recommended candidates to the Executive Committee for review and approval at least 60 days prior to the IEA Triennial Congress. The chair of the Awards Selection Committees shall also submit proposed citation statements to be used to introduce the awardees, evidence of the worthiness of the candidate, and information about the selection process used.</p> <p>If objections to a candidate are raised by any member of the Executive Committee, the President shall: First, make the objections and reasons known to the Executive Committee; Second, try to reach a consensus about the nomination; and if there is no consensus, hold a simple majority vote of the Executive Committee to determine whether to withdraw the candidate's name or to grant the award.</p>
	<p>2.3 Announcement of award</p>	<p>Notification shall be made to the winning candidate for each award by letter from the Chair of the Awards Standing Committee as soon as possible after the award winner has been determined and prior to the next Triennial Congress.</p> <p>Awards will be publicly announced, and appropriate plaques, citations, or certificates will be presented at a designated time during the IEA Triennial Congress by the Chair of the Awards Standing Committee. Recipients are not required to receive their awards in person, although they are encouraged to do so.</p> <p>Following the Triennial Congress, notices of awards shall be published on the IEA website.</p>
<p>3. IEA Triennial Awards</p>	<p>3.1 IEA Triennial Distinguished Service Award</p>	<p>The IEA Distinguished Service Award is presented to individuals for outstanding contributions to the promotion, development and advancement of the International Ergonomics Association. Nominations should be submitted to the Chair of the Awards Standing Committee.</p> <p><i>Selection Committee:</i> The IEA Executive Committee (EC) serves as the selection committee for this award.</p> <p><i>Procedure for Selection of Candidate:</i> Consensus decision by selection committee. If consensus cannot be reached, the award winner will be determined by 2/3 majority vote of EC members.</p> <p><i>Award Recognition:</i> Public announcement and a plaque</p>

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	<p>3.2 IEA Triennial Outstanding Educators Award</p>	<p>The IEA Outstanding Educators Award is presented to persons in recognition of outstanding contributions in the area of human factors/ergonomics education for having:</p> <ul style="list-style-type: none"> - Developed human factors/ergonomics education programs; - Produced new methodology and/or materials for teaching human factors/ergonomics; or - Graduated persons who have become outstanding ergonomists. <p>Nominations should be submitted to the Chair of the Awards Standing Committee</p> <p><i>Selection Committee:</i> The IEA Executive Committee (EC) serves as the selection committee for this award.</p> <p><i>Procedure for Selection of Candidate:</i> Consensus decision by selection committee. If consensus cannot be reached, the award winner will be determined by 2/3 majority vote of EC members.</p> <p><i>Award Recognition:</i> Public announcement and a plaque</p>
	<p>3.3 IEA Triennial Award for Promotion of Ergonomics in Industrially Developing Countries</p>	<p>The IEA Award for Promotion of Ergonomics in Industrially Developing Countries is given to a person who has made significant and outstanding contributions to the Development of Infrastructure of Ergonomics in an industrially developing country. This may be manifested through development of teaching/training programs, implementation of ergonomics design in industry, development of R&D programs, organization of ergonomics professionals and extensive collaboration with international bodies such as United Nations (UN).</p> <p>This Award has replaced the IEA Ergonomics of Technology Transfer Award. Nominations should be submitted to the Chair of the Awards Standing Committee</p> <p><i>Selection Committee:</i> The IEA Executive Committee (EC) serves as the selection committee for this award.</p> <p><i>Procedure for Selection of Candidate:</i> Consensus decision by selection committee. If consensus cannot be reached, the award winner will be determined by 2/3 majority vote of EC members.</p> <p><i>Award Recognition:</i> Public announcement and a plaque</p>
	<p>3.4 IEA Triennial Ergonomics Development Award</p>	<p>The IEA Ergonomics Development Award is presented to persons who have had an international impact on ergonomics in terms of making a contribution or development that:</p> <ul style="list-style-type: none"> - Significantly advances the state of the art in an existing human factors/ergonomics sub specialty; or

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		<p>- Opens up a new area of human factors/ergonomics research and/or application.</p> <p>Nominations should be submitted to the Chair of the Awards Standing Committee</p> <p><i>Selection Committee:</i> The IEA Executive Committee (EC) serves as the selection committee for this award.</p> <p><i>Procedure for Selection of Candidate:</i> Consensus decision by selection committee. If consensus cannot be reached, the award winner will be determined by 2/3 majority vote of EC members.</p> <p><i>Award Recognition:</i> Public announcement and a plaque</p>
	<p>3.5 IEA Human Factors/ Ergonomics Prize</p>	<p>The IEA Human Factors/Ergonomics Prize is presented to a group, institution or organization that has made significant contributions to research and development, and/or application of knowledge generally in the field of human factors/ergonomics. This award will be made triennially in conjunction with the IEA Congress. Nominations must come from federated societies or the IEA Executive Committee and are submitted to the Chair of the Awards Standing Committee.</p> <p><i>Selection Committee:</i> The chair of the Awards Standing Committee selects a chair for this award and a review committee.</p> <p><i>Award Recognition:</i> The Award consists of a plaque to be presented to the winner at the Triennial Awards ceremony. The winner will be invited to be a featured speaker at an IEA general assembly session at the IEA Triennial Congress. The conference organizers will pay expenses for one presenter as they would for a keynote presentation. The IEA will make every effort to provide media coverage for the award and the winner.</p> <p>Further information on the Human Factors/Ergonomics Prize, eligibility criteria, and application procedures may be found on the IEA website.</p>
	<p>3.6 IEA/Elsevier John Wilson Award</p>	<p>The IEA/Elsevier John Wilson Award recognizes major contributions in the field of applied ergonomics. The term ‘applied ergonomics’ emphasizes scientific contributions to the actual design of work, systems, technologies and environment that lead to improvements in system performance and well-being.</p> <p>This triennial award will be presented to an individual or team during the IEA Triennial Congress. Applications should be submitted to the Chair of the Awards Committee.</p>

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		<p>Further information on the IEA/Elsevier John Wilson Award, eligibility criteria, and application procedures may be found on the IEA website.</p> <p><i>Selection Committee:</i> The IEA Executive Committee represented by the Awards Chair will form an international Selection Committee that will be composed of 3 to 5 members; one of the members will be the Editor-in-Chief (or co-Editor-in-Chief) of Applied Ergonomics. The IEA Executive Committee will designate a member of the committee as the Chair.</p> <p><i>Award Recognition:</i> This award includes a monetary prize of US \$5,000, which is sponsored by Elsevier http://www.elsevier.com.</p>
	<p>3.7 IEA K.U. Triennial Smith Student Award</p>	<p>The K.U Smith Student Award is to honor deserving students responsible for an application of or contribution to the field of human factors/ ergonomics (HF/E). This award was established in 1996 by agreement between the IEA and the K.U. Smith Foundation, and a set of procedures and terms of reference were established.</p> <p>The awards are given for the best student papers and these papers are presented at the IEA Triennial Congress. K. U. Smith awardees will receive a monetary award; a travel stipend also may be given. Any student enrolled in an accredited post-secondary institution worldwide is eligible. Applications should be submitted to the Chair of the Awards Committee.</p> <p><i>Selection Committee:</i> A K.U. Smith Student Awards Committee, organized as a subcommittee of the Awards Committee, is responsible for selection of the nominee. The Executive Committee has oversight responsibility for this award.</p> <p><i>Award Recognition:</i> Monetary award, public announcement and a plaque.</p> <p>Further information on the K.U. Smith Student Award, eligibility criteria, and application procedures may be found on the IEA website.</p>
	<p>3.8 Thomas R. Waters MSD Memorial Scholarship Award</p>	<p>The Thomas R. Waters MSD Memorial Scholarship Award is given for work that significantly advances the science underpinning physical manipulation of people and materials research. The criteria are intentionally broad to enable scientific understanding about the how the human system's (both physical and/or cognitive) interaction with physical manipulation tasks could influence the risk to the human musculoskeletal system.</p> <p><i>Selection Committee:</i> The chair of IEA Awards Committee appoints a chair and asks the chair to form a selection committee that includes one sponsor representative. The</p>

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		<p>Selection Committee selects finalists and suggests them to the SPONSOR. The SPONSOR approves the selection committee's recommendation.</p> <p><i>Award Recognition:</i> This award includes a monetary prize of US \$3,000.</p> <p>Further information on the Thomas R. Waters MSD Memorial Scholarship Award, eligibility criteria, and application procedures may be found on the IEA website.</p>
	3.9 IEA Triennial President's Award	<p>The IEA President's Award is presented to persons who have made outstanding contributions to ergonomics or the development of ergonomics, and whose contribution does not clearly fall into one of the other award categories. Persons qualifying for this award do not necessarily have to be ergonomists. Nominations may be made either by the Council or the IEA Executive Committee. Final approval for this award rests with the President.</p> <p><i>Selection Committee:</i> IEA President</p> <p><i>Award Recognition:</i> Public announcement and a plaque</p>
4. Annual Awards	4.1 IEA Fellow Award	<p>The IEA Fellow Award is to recognize extraordinary or sustained, superior accomplishments of an individual.</p> <p>An individual may be nominated for Fellow several times.</p> <p>All former IEA presidents are named as IEA Fellows.</p> <p>To be considered for a fellowship, two sets of eligibility criteria (i.e. International Service and Membership in Society) specified below must be satisfied. In addition, the candidate's distinction as an ergonomics professional must be demonstrated.</p> <p>The application should be submitted to the Chair of the Awards Committees.</p> <p><i>Selection Committee:</i> A committee for electing IEA Fellows, i.e. the Fellows Election Committee, consists of all fellows of the IEA. The Chair of the Awards Committee serves as Chair of the Fellows Election Committee.</p> <p><i>Procedure for Selection of Candidate:</i> The nominee's candidacy must be approved by two-thirds of the members who vote from the Fellows Selections Committee. Fellows who abstain from voting for a nominee will not be counted in the vote for that nominee. Those candidates so approved must be elected by a majority of the Executive Committee.</p> <p><i>Award Recognition:</i> Certificate. All Fellows are listed on the IEA website.</p>

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		Further information on the IEA Fellow Award, eligibility criteria, and application procedures may be found on the IEA website.
	4.2 IEA/Tsinghua Award for Collaborative Human Factors and Ergonomics Education	<p>The IEA/Tsinghua Award for Collaborative Human Factors and Ergonomics Education is given annually to honor persons (e.g., researchers, teachers) who, through international and/or inter-regional collaboration, have made significant and outstanding contributions to the success of postgraduate educational programs that include human factors/ergonomics (HFE) courses or substantial HFE content in the curriculum. The program may be implemented at a university in any country. Provisions for students in the program from low-income countries should include scholarships and/or enable an actual tuition burden within a low to medium economic range. The intent of this award is to mobilize educators worldwide for HFE education.</p> <p>The application should be submitted to the Chair of the Awards Committees.</p> <p><i>Selection Committee:</i> The Chair of the Selection Committee will be appointed by the by the chair of the IEA Awards Standing Committee, and the members of the selection committee will be appointed by its chair. The committee will include representatives the Tsinghua MEM center, as well as from low/middle and middle/high income countries. The decision of the committee will be subject to approval of the IEA Executive Committee.</p> <p><i>Award Recognition:</i> This award includes a monetary prize of US \$1000.</p> <p>Further information on the IEA/Tsinghua Award, eligibility criteria, and application procedures may be found on the IEA website.</p>
	4.3 IEA/Kingfar Award for Research in Human Factors/ Ergonomics	<p>The IEA/Kingfar Award for Research in Human Factors/Ergonomics Issues honours students and early career researchers. Its intent is to reward high-quality original research and applications on new and emerging HF/E issues or issues specifically related to industrially developing countries.</p> <p>The application should be submitted to the Chair of the Awards Committees.</p> <p><i>Selection Committee:</i> The Chair of the Selection Committee will be appointed by the by the chair of the IEA Awards Standing Committee, and the members of the selection committee will be appointed by its chair. The committee will include representatives from low/middle and middle/high income countries. Kingfar will be invited to appoint a representative.</p>

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		<p>The decision of the committee will be subject to approval of the IEA Executive Committee.</p> <p><i>Award Recognition:</i> This award includes monetary prizes of US \$1,000 for student awardees and US \$1,500 for ECR awardees.</p> <p>Further information on the IEA/Kingfar Award, eligibility criteria, and application procedures may be found on the IEA website.</p>
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