

INTERNATIONAL ERGONOMICS ASSOCIATION

RULES AGREED AT THE SIXTH GENERAL ASSEMBLY 1976

Name and Registered Headquarters

Under the name "International Ergonomics Association" an international organization having its registered headquarters at Zurich is formed pursuant to Article 60 et seq of the Swiss Civil Code.

Objects

The International Ergonomics Association is intended to bring together organizations and persons concerned with ergonomics or human factors, i.e. relation between man and his occupation, equipment and environment in the widest sense including work, play, leisure, home and travel situations. To further these aims it shall establish international contacts amongst those acting in this field, promote knowledge and practice of ergonomics on an international basis especially in areas where no Federated Society exists, co-operate with international associations in order to encourage the practical application of ergonomics in industry and other areas, and promote scientific research by qualified persons in this field.

Membership

The Association shall have a membership comprising:--

- a. Federated Ergonomics Societies
- b. Honorary Members
- c. Corresponding Members
- d. Affiliated Societies

Definition of Members

- a. Federated Ergonomics Societies shall be societies which have the main aim of promoting ergonomics. They will be bodies which elect from within their own membership a governing council and which encourage the free publication of research material. There shall in general be only one Federated Society in any geographical area.
- b. Honorary Members shall be persons of particular merit in the development of ergonomics.
- c. Corresponding Members shall be persons who have professional interest in ergonomics but who are unable for geographical reasons to become a member of a federated society.
- d. Affiliated Societies shall be other societies which have an interest in ergonomics but which have their main aim in an associated area or are ineligible for Federated Member status because there is already a Federated Society for their area.

Governing Body

The Governing Body of the Association will be the Council. This will be made up of the officers of the Association and the representatives of Federated Societies. Each society with more than 50 but less than 500 voting members will nominate one member of Council and those with 500 or more will nominate two. Those with 1000 or more will nominate three

All major decisions concerning the Association will be taken by Council which should meet annually. Where voting is necessary a simple majority of the total Council membership will apply. Postal and proxy votes will be held if necessary on major decisions where representative members are unable to attend meetings. Council members will be able to send alternative representatives to meetings from within their National Society if they are unable to attend. Council will normally be called together at the Presidents request or at the request of a simple majority of the members.

Council will elect all new members of the Association in any category.

Officers

The Council will elect the Officers of the Association for the following period. These will be the President, Secretary, Treasurer and the Chairman of the CongressCommittee. The latter will be elected in co-operation with the Federated Society which will be responsible for the next Congress

Terms of Office

Periods of office will normally commence with the Triennial International Congress. The President will serve for one term of three years (in addition to any period as an ordinary member of the Council). The Secretary and the Treasurer may serve for a maximum of two consecutive terms, a total of six years (in addition to any period as an ordinary member of Council). Each representative member of Council will serve initially for one term of three years, but will be eligible for re-election for one more term

Executive Committee

An Executive Committee will be formed of the President, Secretary, Treasurer, and the Chairman of the CongressCommittee. Others may be invited to attend.

All representative members of Council will be notified of Executive Committee Meetings and will be able to attend if they wish. The Executive Committee will have the responsibility of making routine decisions and of carrying out other duties as delegated to them by the Council. The Executive Committee will meet at periods dictated by the needs of the Association.

Finance

Each Federated Society shall pay a fee consisting of a fixed amount per Society together with a variable amount based on the total number of voting members in the society at a rate to be determined by Council for each three year period.

This money is to be used for the payment of the general administrative costs of running the Association, setting up meetings, sponsoring publicity, payment of expenses of officers and in aiding co-operation with other international organizations. Travelling expenses of the representatives of Federated Societies on Council will normally be the responsibility of that Society. The Association will be responsible for other expenses of members such as accommodation

Auditors

The selection of the auditors will be the responsibility of the Council.

General Assembly

At each triennial International Congress a General Assembly shall be held which will be a meeting open to all the membership who wish to attend to receive the approved report of the Association. It will provide an opportunity for the Council of the International Ergonomics Association to hear the views of the many individual members of the Federated Societies, Corresponding Members and Affiliated Societies and for them to hear the views of Council. It will not be a decision taking body