

INTERNATIONAL ERGONOMICS ASSOCIATION

Proposed Rules to be discussed at the next International Ergonomics Congress in the U.S.A. in 1976.

Name and Registered Headquarters

Under the name "International Ergonomics Association" an international organisation having its registered headquarters at Zurich is formed pursuant to Article 60 et seq of the Swiss Civil Code.

Objects

The International Ergonomics Association is intended to bring together organisations and persons concerned with ergonomics i.e. the relation between man and his occupation, equipment and environment in the widest sense including work, play, leisure, home and travel situations. To further these aims it shall establish international contacts amongst those acting in this field, promote knowledge and practice of ergonomics on an international basis especially in areas where no Federated Society exists, co-operate with international associations in order to encourage the practical application of ergonomics in industry and other areas, and promote scientific research by qualified persons in this field.

Membership

The Association shall have a membership comprising:-

- a) Federated Ergonomics Societies
- b) Honorary Members
- c) Corresponding Members
- d) Affiliated Societies.

Definition of Members

- a) Federated Ergonomics Societies shall be societies which have a main aim of promoting ergonomics. They will be bodies which elect from within their own membership a governing council and which encourage the free publication of research material. There shall in general be only one Federated Society in any geographical area. Where there are competing societies the Council will decide in consultation with representatives of the country or countries concerned which society will represent that area.
- b) Honorary Members shall be persons of particular merit in the development of ergonomics.
- c) Corresponding Members shall be persons who have a professional interest in ergonomics but who are unable for geographical reasons to become a member of a federated society.
- d) Affiliated Societies shall be other societies which have an interest in ergonomics but which have their main aim in an associated area or are ineligible for Federated Member status because there is already a Federated Society for their area.

Governing Body

The Governing Body of the Association will be the Council. This will be made up of the officers of the Association and the representatives of Federated Societies. Each society with less than 500 members will nominate one member of Council and those with 500 or more will nominate two.

All major decisions concerning the Association will be taken by Council which should meet annually. Where voting is necessary a simple majority of the total Council membership will apply. Postal and proxy votes will be held if necessary on major decisions where representative members are unable to attend meetings. Council members will be able to send alternative representatives to meeting from within their National Society if they are unable to attend.

Council will elect all new members of the Association in any category.

Officers

The Council will elect the Officers of the Association for the following period. These will be the President, Secretary and Treasurer.

Terms of Office

Periods of office will normally commence with the Triennial International Congress. The President will serve for one term of three years (in addition to any period as an ordinary member of Council). The Secretary and the Treasurer may serve for a maximum of two consecutive terms, a total of six years (in addition to any period as an ordinary member of Council). Each representative member of Council will serve initially for one term of three years, but will be eligible for re-election for one more term.

Executive Committee

An Executive Committee will be formed of the President, Secretary, Treasurer, President Elect when appointed, and the Chairman of the Congress Committee. Other representative members may be invited to attend.

All representative members of Council will be notified of Executive Committee Meetings and will be able to attend if they wish. The Executive Committee will have the responsibility of making routine decisions and of carrying out other duties as delegated to them by the Council. The Executive Committee will meet at periods dictated by the needs of the Association. It will normally be called together by the President.

Finance

Each Federated Society shall pay a fee based on the total number of members in the society at a rate to be determined by Council for each three year period.

This money is to be used for the payment of the general administrative costs of running the Association, setting up meetings, sponsoring publicity, payment of expenses of officers and in aiding co-operation with other international organisations. Travelling expenses of the representatives of Federated Societies on Council will normally be the responsibility of that Society. The Association will be responsible for other expenses of members such as accommodation.

Auditors

The selection of the auditors will be the responsibility of the Council.

General Assembly

At each triennial International Congress a General Assembly shall be held which will be a meeting open to all the membership who wish to attend to receive the approved report of the Association. It will provide an opportunity for the Council of the International Ergonomics Association to hear the views of the many individual members of the Federated Societies, Corresponding Members and Affiliated Societies and for them to hear the views of Council. It will not be a decision taking body.