

IEA Bylaws 2017

TITLE 3 - MEMBERSHIP

Article 1. Composition

The IEA membership is composed of:

- Federated Societies;
- Affiliated Societies;
- The IEA Networks; and
- Sustaining Members.

Article 2. Definition of members

Federated Societies are societies or institutes that have the main aim of promoting ergonomics/human factors and supporting professional ergonomists and human factors specialists in their country or region. They are bodies that elect a governing council (the Council) from within their own membership and encourage the publication and dissemination of research and practice. In general, there will be only one Federated Society in any country.

Affiliated Societies are other national or international professional societies that are ineligible for federated member status or have an interest in ergonomics but have their main aim in an associated area.

The IEA Networks are groupings of federated societies, or their affiliates, formed to address specific needs. The Council approves the formation of an IEA Network based on a formal proposal that is endorsed by participating societies and which states the purpose, organizational structure and mode of operation of the proposed IEA Network.

Sustaining Members are organizations or individuals that have an interest in the IEA and support it by the payment of an annual subscription or by services in kind. The conditions of their acceptance will be determined in each individual case.

Article 3. Qualifications for membership

Societies applying for or having membership in the IEA as a Federated Society shall meet the following criteria:

1. The society is duly constituted as a legal entity, having official by-laws (or equivalent) and elected representatives. A current copy of the by-laws must be submitted in English and lodged with the IEA.
2. The qualifications for membership in the society should not deny membership to any person for any reason other than professional qualifications, area of practice and/or adherence to ethical guidelines (i.e. the Code of Conduct).
3. The society shall have operated for a minimum of one year prior to application.
4. The society shall have a minimum of 25 members whose primary occupation is in ergonomics/human factors or a specialty of ergonomics.
5. Societies applying for membership of Federated Societies must not present a conflict with existing Federated Societies.

A payment of fees for the first year should be submitted with the application for membership. If the application is not successful, such a payment will be returned to the applicant.

Societies applying for or having membership as an Affiliated Society shall meet the criteria 1, 2 and 3 above.

The Council will determine annual fees to be paid by the IEA membership and adjust these fees from time to time (see Title 9).

Non-payment of the entire annual fee for more than one year renders the Society or Member liable to termination of membership by the Council.