

Minutes of the
IEA-Council meeting at Brussels on July 31th 1971.

Present: Prof. B. Metz, president
Prof. A. Wisner, treasurer
Dr. F.H. Bonjer, secretary general
Prof. A. Chapanis
Dr. J.R. de Jong
Prof. M. Oshima
Prof. W. Rohmert
Mr. R.G. Sell
Prof. B. Shackel

Absent: Prof. J. Rutenfranz

The president opens the meeting at 10.45 with a special welcome to Chapanis and Oshima, who had to travel over an extraordinary long distance to take part at this meeting.

The agenda as proposed in the circular letter of the secretary of 15 February is adopted.

1. Minutes of the council meeting at Strasbourg on July the 6th 1970.

The secretary announces that his predecessor proposed to change under item 3 the term "affiliated" into "federated". To his opinion all four applicants (Human Factors Society of Canada, Nordic Ergonomic Society, Polish Committee on Ergonomics and Labour Protection as well as Erg. Society of Australia and New Zealand) had been accepted as federated societies.

After a long discussion council decided that all four societies would be accepted as federated societies. The secretary should verify with Ruffel Smith and Grandjean, whether these societies have been informed already. If not he would do so.

To avoid confusion in the future the president, the treasurer and the secretary agree to exchange copies of their correspondence with federated and affiliated societies.

2. Financial report of the Strasbourg Congress 1970.

Metz announces a final profit of 2000 Sw. fr.

This sum has been transferred to the IEA account.

The treasurer congratulates the organizers of this congress and expresses the gratitude of the IEA.

Metz explains that this final profit is a sequence of the sale of congress volumes after the end of the Congress.

3. IEA-congress at Amsterdam 1973.

This congress is scheduled for 4-8 June 1973 at the RAI-Congress Centre in Amsterdam. Shackel feels these dates are within about the worst time of the year for universities in France, Great Britain and the United States and possibly in many other countries. The 2nd week of July or the 2nd week of September would have been better. Reservations have been made, however, and it will be difficult to change.

The general design of the congress can be described as formal presentations in the morning and workshops in the afternoon.

Bonjer announces what topics are under consideration for this congress:

- a. Design -

a. Design of consumer products.

Suggestions for speakers: Kirk - Loughborough
Woodson - San Diego
Schulte - Berlin
"Renault" - Paris
? - Poland

b. Ergonomics and standardisation.

Floyd and Shackel - British Standards Commission
HFS - representatives - American Standards
de Jong - International Standards Association
Jungblut - Deutsche Gesellschaft für Arbeitswissenschaft

A preparatory meeting on ergonomics and standards might be organised by the IEA in 1972.

The secretary will write to Dr. Vidali in order to find out whether the European Community for Coal and Steel would be prepared to give financial support to this meeting.

c. Systems analysis.

K.B. de Greene - Un. of South California
(systems Psychology)
Arthur Siegel - HFS-directory
(simulation of complex man-machine systems)
Iiyoma - Japanese Railways - Tokio
Faverge - Univ. Libre, Brussels
Shackel - Loughborough
Julien Christensen- Wright-Patterson Air Force
Base, Ohio

d. Ergonomics in connection to industrial psychology and sociology.

e. Cultural and national aspects in Ergonomics.

A symposium will be organised in Holland next year (19-23 June 1972).

f. Education and training in Ergonomics.

g. Ergonomics in agriculture.

h. Ergonomics for the handicapped.

A circular letter should be addressed to national societies to obtain suggestions for contributions.

An announcement of the congress and its preliminary program should go to individual members through the national secretaries by April 1972.

4. Financial guarantee for the Amsterdam Congress.

A sum of Sw. fr. 4000,- will be available for the purpose. A possible profit will be shared with the IEA up to the same amount.

The president will write a letter about this to the Nederlandse Vereniging voor Ergonomie, Secretary: P.A. van Wely, Medische Dienst, N.V. Philips, Eindhoven.

- 5. Appointment -

5. Appointment of 3 members for the Programme Steering Committee.

Metz, Sell and Rutenfranz accepted to act as members of this committee.

It is suggested to meet with the Dutch colleagues after October 15th of 1971, preferably on a Friday in the evening to exchange experience in the organisational field (representatives of Dortmund, Birmingham and Strasbourg being present) and on the following Saturday to discuss the scientific program.

The NVE should prepare a more definite proposal and convene the first meeting of the Programme Designing Committee as soon as possible (22/23 or 29/30 October?).

The Treasurer will pay for the traveling expenses of the three IEA-delegates.

(He also states that council members are entitled to a reimbursement of their traveling expenses for today's meeting up to an amount of Sw. fr. 480,-).

→ 6. Provisions for the IEA congress 1976.

An invitation of the H.F.S. will be welcomed.

The major problem for European participants is the cost of transportation and accomodation. The first may decrease if the present tendency holds on, the second may be reduced by special arrangements.

It is stated that participation of European members will be better justified if they can spend some 10 days before or after the congress to professional visits to laboratories and organisations and to discussions with their American colleagues. If the congress would be held in the Boston area visits to Harvard, M.I.T. and the John Pierce Foundation might be included.

There seems to be no need for an official simultaneous translation during the congress, but occasional assistance by interpreters to individuals or small groups would be welcome.

Last week of June or last week of August might prove to be appropriate periods for the congress.

Chapanis will discuss all suggestions made. If a preliminary programme would be available in due time, it could be incorporated in the last circular letter before the Amsterdam Congress.

7. Relationship with international organisations.

The president gets full support for his proposal to write to the Director General of the World Health Organisation to obtain official recognition.

The International Labour Organisation has already contacted the IEA-secretary and de Jong has represented the IEA-Council at a recent ILO-meeting on "the world employment program".

8. Requests for memberships.

The secretary is somewhat puzzled by letters of individual members about their membership. He does not dispose of a complete list. The treasurer promises to send a copy of the most recent list of federated societies and individual members, including the addresses of the national secretaries.

9. Assistance to special activities.

The Secretary will write to Grandjean to let him know that council

is prepared to support the organisation of a second symposium on sitting posture under the sponsorship of the IEA, provided that there is no financial commitment.

10. Other business.

The minutes of the General Assembly will be sent to the journal "Ergonomics" and to national secretaries and corresponding members. Next Council meeting will be held preferably at the location and date of the seminar on "ergonomics and standards". If this would be organised on the 15 or 16th of June, Saturday the 17th of June 1972 would be appropriate. Shackel will find out about the organisation of this seminar and write a circular letter to invite 2 people per national society to participate.

The meeting was closed around 17.00 hours.