

Minutes of the meeting of the IEA-Council at
Amsterdam on Friday the 8th of June 1973

Present: dr. F.H. Bonjer, President ✓
dr. J.R. de Jong, Treasurer ✓
Mr. H.L. Davis ✓
Prof. T.M. Fraser
Prof. H. Monod ✓
Prof. J. Rosner ✓
Prof. dr. J. Rutenfranz
Prof. B. Shackel
Prof. S. Sugiyama

Absent: Prof. dr. E. Asmussen ✓
Mr. R.G. Sell, Secretary General

1. Opening

The President opens the meeting. He regrets to announce that Mr. Sell and Prof. Asmussen had to leave Amsterdam on the previous day, so that they cannot attend this Council meeting. An agenda has been prepared and is handed out. An additional point should be: the election of a Vice-President (under item 2) and preparation of new articles and by-laws (under point 8, other business).

2. Welcome to the new Council members

The President welcomes the new Council members but feels at the same time grateful to those who have served the IEA already during the previous term, because they can help to guarantee a continuity in the policy of Council. ^{Council} We will have to take major decisions already to day.

He hopes that old and new Council members will co-operate as a good team.

The President points out why Prof. Asmussen has not been proposed for election by the General Assembly on the previous day. He proposes Council to elect Prof. Asmussen as Vice-President of the IEA Council. Shackel seconds this proposal. As there is no wish to vote Prof. Asmussen is elected unanimously. The President informs Council that he has spoken with Prof. Asmussen, who agreed with his nomination and who understood that the Vice-President is not a President-elect.

3. Minutes of the I.E.A./Council meeting on Sunday the 3rd of June

Some of the names, titles and addresses should be changed.

In connection with the Treasurer's report and the suggestion of the possibility to have affiliated members, a discussion developed about the principle of one or more federated societies from one single country.

Next to the American Psychology Association there are

the American Industrial Hygiene Association

American Institute of Industrial Engineers

the American Society of Mechanical Engineers

the Institute of Electrical and Electronic Engineers

the Society of Automobile Engineers

the Aerospace Medical Association

the American Safety Engineers

the American Designers

who have an interest in ergonomics and may have special ergonomic sections.

Council should consider whether special sections of societies or only whole societies are eligible for the affiliate or associate membership.

Council may have to change its rules but decides not to take any action

at this moment*) The matter should be brought to the agenda of next meeting.

Council members are requested to have consultations with the present federated societies in their countries in order to obtain their views.

In a later stage the Secretary General might write officially to the federated societies to consult them about such an adaptation of the articles as will be desired to solve this problem.

Rutenfranz is in favour of incidental discussions after each application.

Rosner indicates that the Nordic Ergonomics Society demonstrates the opposite of the matter discussed: three countries co-operating in one single society. He is not in favour of a splitting up between societies.

Shackel indicates that no financial report has been handed out during the General Assembly, nor has a slide been shown.

The President answers that he for that reason requested from the past Treasurer a statement about income and expenses to insert as the Treasurer's report in the minutes of the General Assembly and that he also has invited Prof. Wisner to write up his views on the financial policy of the I.E.A. Shackel enquires whether we could stop paying taxes to Switzerland. We should consider registration of the I.E.A. in another country.

De Jong will enquire with Grandjean about the origine of this tax and report to the Executive Council. The President would like to know whether

*) because no official application has been received from the APA.

such a change can be realized without a resolution of the General Assembly. The Czechoslovakian Society was the only federated society that has not paid its membership fees. It is not clear whether this has anything to do with the fact that there was no official Czech delegate at the General Assembly. The President will try to obtain information about this society from Metz and Wisner.

Generally speaking the past Secretary General feels a bit disappointed by the lack of reaction to news letters. There is almost no communication between I.E.A. Council and its federated and subscribing members. He hopes the new Secretary General will be more successful in this respect.

After this the minutes of the meeting of the 3rd of June are accepted.

4. Evaluation of the Amsterdam Congress

The President introduces the discussion by the statement that in terms of efficiency he prefers symposia over big congresses, but the I.E.A. cannot without an international congress from time to time. For that reason he wants to evaluate this congress. He hopes this discussion will benefit the next congress.

Rutenfranz gives his opinion as a member of the Joint Program Committee of this congress. The final results have been much better than he expected from time to time. He is in favour of such congresses but also of symposia in between. As far as the set-up is concerned he liked sessions as the one on Education and Training but criticizes the many concurrent sessions during some of the afternoons. He would be in favour of more time for discussion. Davis suggests to organize symposia in connection with annual meetings of federated societies. The Council feels that lectures of one full hour might be limited to $\frac{1}{2}$ of an hour in the future.

As far as the criticism about a lack of discussion after such a general presentation is concerned Bonjer points out that originally no discussion was foreseen in these cases. There has always been a discussion group afterwards in which people who are really involved in the topic can discuss as a smaller group.

Two workshops were mentioned as very successful: one workshop, presided by Asmussen on ergonomics for the handicapped and the workshop "Industrial Physiology", presided by Bonjer; these were good examples of how workshops should be organized.

Shackel criticizes the most unsatisfactory way in which speakers for main topics have been invited. He himself did not receive an official letter, but a personal letter from de Jong, indicating the wishes of the Programme

Committee.

Invited speakers cannot be criticized for late or incomplete delivery of the text and it is generally regretted that only one invited paper has been published in the special number of "Ergonomics".

The President wonders what should be done for the publication of the other invited papers. It is suggested that he writes a personal letter to the editors of "Ergonomics" to hear their opinion. In the future invitations to speakers must be written by members of the Programme Committee who have an understanding of the topic, who can give a philosophy for a particular part of the congress and who can correspond about implementation with all concerned with such a session. The primary invitation should not only indicate the desired topic but also ask for a proposed title, indicate the size of the paper, the way of publication, the dead-line for reception and other rights and duties of the invitee, including regulations for reduction of the congress fee, travelling expenses and accommodations. The Council agrees fully with this concept.

De Jong is also in favour of a limitation of the presentation of invited papers to 45 minutes and suggests invited discussants. In general terms Council considers this congress as successful.

As far as the financial results are concerned the Treasurer expects the return of the advance of the 4000 Sw.fr.

Davis asks if there are any guide-lines for the organization of I.E.A.-congresses. The President replies that there are written reports of the congresses held in Dortmund, Birmingham and Strassbourg.

The congress fee of fl. 275,- has proved to be too high for young people both from the Netherlands and from abroad. Davis suggests a lower rate for students and of course we should define who are students.

5. Preparation of the 1976 Congress

A decision should be made on date and location of the 1976 congress to be held in the USA. The HFS would like us to make the decision but usually the national society extends an invitation to the I.E.A. for a given year, but decides itself on date and location. Council prefers to stick to this procedure but is prepared to formulate recommendations to the HFS. Davis would be in favour of a meeting in July, to be organized with the University of Maryland. His arguments are that this university is easy to reach both for Americans and for Europeans, neighbourhood of the Capital, which means assistance from State Department for simultaneous translation, assistance from a strong chapter of the HFS, good possibilities for visits to laboratories and a choice of good restaurants.

As members of Council do agree with Davis's preference both for date and location the following is formulated in behalf of the Secretary General, who has to send an official letter to the HFS-Council:

"Having received the recommendations of the HFS representative for the 6th International I.E.A. Congress to be held at the University of Maryland for the period 11-16 July, the I.E.A.-Council sees no objection and would welcome such a decision from the HFS. If desired a sum of 4000 Sw.fr. can be put to the disposal of the HFS as a guarantee and as an advance."

Davis enquires to what extent there is a freedom for organization on the side of the inviting society. The President indicates that Council has to approve the general philosophy or a number of main topics to be covered by the congress. Council also appoints normally three of its members as I.E.A.-members of a Joint Programme Committee. This might be a bit more difficult in this case but it is a good principle. Anyhow Fraser, although living outside USA, is a nearby Council member.

6. Other activities to be undertaken by the I.E.A. in the period 1973-1976

One of the major lines for the future I.E.A. activities will be the development of co-operation between the I.E.A. and international organizations in the field of standardization. Shackel and de Jong are already involved in this project and are invited to send such an information to the President as they consider as useful for his visit to the ^{President} Secretary General of the ISO, Mr. Sturen, at Geneva during his stay there from July 31st till August 6th.

Rutenfranz is in favour of more symposia between congresses, preferable in connection with annual meetings of federated societies.

The President enquires with Monod whether the SELF has scheduled an annual meeting in Geneva in the near future because such an annual meeting would very well link up with an international symposium on standards. According to Monod Paris and Brussel have been chosen for the near future, but he will discuss this matter in the Council of SELF.

De Jong suggests to do an analysis of needs and possibilities for symposia throughout the world. This might be initiated through the I.E.A. news letter.

7. Planning of the next I.E.A.-Council meeting

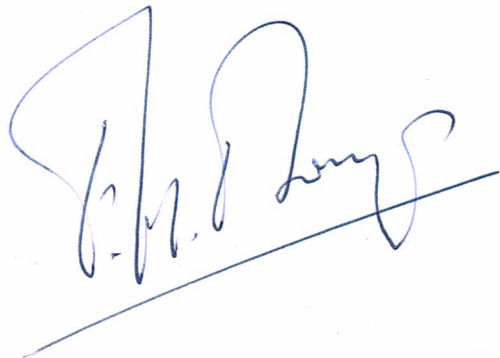
Next Council meeting might be organized in connection with an annual meeting and/or international symposium. The Executive Council that can meet without too much trouble in Holland should make proposals for date and location of the next Council meeting.

8. Other business

In the recent past Council has met several problems because of deficiency or unclarity of the articles and the absence of by-laws. Chapanis has put together what aspects deserve more attention, but unfortunately left Council. The President would welcome a continuity of these activities by de Jong and Shackel. The latter suggests to incorporate Sell in this working party because of his experience in these matters.

Shackel will try to get hold of the notes made by Chapanis.

The President closes the meeting at 17.00 hours, thanking all members for their presence and contribution to the success of this meeting and wishes them a safe return to their homes.

A handwritten signature in blue ink, appearing to read "A. M. de Jong", is written over a horizontal line.