



MEETING OF THE EXECUTIVE COMMITTEE

Agenda

26-27 October, 2025

Location: Shunde Building, Room 512, Tsinghua Campus, (Beijing)
(Lodging of EC members: Holiday Inn Express Shangdi)

Zoom meeting link:

<https://us02web.zoom.us/j/86118714528?pwd=h0lgBNj5rOcouZB3PLu6xPAIS1LkTv.1>

Executive Committee Attendees:

Andrew Thatcher, President (AT)
Thomas Alexander, Vice-President and Treasurer (TA)
Nancy Black, Vice-President Secretary General (NB)
Rosemary Seva, Science, Technology and Practice Chair (RS)
Martin Rodriguez, Communication and Public Relations Chair (MR)
Verena Nitsch, Professional Standards and Education Committee Chair (TE)
Anindya Kumar Ganguli, International Development Chair (AKG)
Jose Orlando Gomes, Past-President and Awards Chair (JOG)
Wei Zhang, Development and Promotions Chair (WZ)
Takashi Kawai, Information and Communication Technology Ad Hoc Committee Chair (TK) - *virtual*
Ben Peachey, IEA2027 Congress Organizing Committee Chair (BP)
Masaki Mochimaru – Advisory Group on standardization (MM) – *virtual*
Andrea Wittenbecher, Swiss Director (AW) - *virtual*

Not attending:

Staff: Aleksandra Gamper, Administrator, IEA Office (AG)

Day 1. Sunday 26 October 2025

Agenda item	Resp	Discussion, Decisions and Action Items
0900 1.Call to Order and Approval of Agenda	AT/NB	The agenda was approved as amended by unanimous consent.
0905 2. Minutes of last EC meeting	NB	Previously sent for comment, edited in accordance with comments and filed on IEA Website Executive members' area.
0910 3. President's report	AT	The President's report was presented and discussed. Included was a reminder of the strategic initiatives presented at the Aachen spring EC meeting
9:40 4. VP/Treasurer's Report	TA	The VP/Treasurer's Report was presented and discussed.
10:10 5. VPSG Report and Journal Endorsement evaluation	NB	The VPSG report was presented and discussed. Vote
10:40		BREAK



Agenda item	Resp	Discussion, Decisions and Action Items
11:00 6. Report and discussion: Science, Technology & Practice Committee	RS	A report on the activities of Science, Technology and Practice Committee activities was presented and discussed.
11:30 7. Report and discussion: Professional Standards & Education	VN	A report on the activities of the Professional Standards and Education committee was presented and discussed
11:30 8. Report and discussion: International Development Committee (IDC)	AKG	Ref 16. Document distributed Update from IDC
12:00 9. Report and Discussion: Awards	JOG	A report on the activities of the Awards Committee was presented and discussed.
12:30		LUNCH (on-site)
13:30		Visit Tsinghua University
14:30 10. Report and discussion: Development and Promotion Committee	WZ	A report on the activities of the Development and Promotions Committee was presented and discussed.
15:00 11. (ONLINE) Report and discussion: Information & Communication Technology	TK	A report on the activities of Information and Communication Technology Ad Hoc Committee was presented and discussed.
15:30		Break
16:00 12. Report and discussion: Communications and Public Relations	MR	A report on the activities of the Communications and Public Relations Committee activities presented and discussed
16:30 13. (ONLINE) Report and discussion: Standardization	MM	Report on the Advisory Group on Standardization was presented and discussed
17:00	AT	Summary of day
17:30		CLOSE OF MEETING DAY 1

18:30 - 2000 EC Dinner – Reception with dinner by Kingfar; Location TBD (within walking distance of meetings and hotel)



IEA

International Ergonomics &
Human Factors Association

Day 2. Monday 27 October 2025.

Agenda item	Resp	Discussion, Decisions and Action Items
9:00	AT	Call to order. Reminder of plans for remainder of meeting
9:05 14. Report and discussion: IEA2027	BP	A report of the current IEA 2027 Congress preparations was presented and discussed.
9:35 15. Discussion of collaborating activities and opportunities	All	Working together opportunities and initiatives; building on strategic plans 2024-2027 consolidated with links document and Aachen results
10:05		BREAK
10:25 16. Review of two virtual Council Gatherings (20 Feb.; 23 June)	AT et al.	Feedback – What worked well, what could be improved. What to be brought forward to next Council meeting / workshops
10:55 17. Planning Council Meeting and workshop	NB	Preparations for Council meeting and workshops Check-in people. Scrutineers. Logistics & voting. Organize Council members in groups; consider both online and in person.
11:30		LUNCH (on-site)
12:30 18. EC Planning discussion	AT + all	
13:40 19. Other business	AT / NB+	
16:00 Adjourn		The meeting was adjourned at *** local time.

Transfer to Council hotel: **Yihe Hotel** at end of day. (Reservations by Wei Zhang's team)

Dinner hosted by IEA (with IEA Council). Location TBD