# NOMINATION FORM FOR IEA FELLOW AWARD

**Deadline: 15 January 2024**

## For use by IEA Member Societies to nominate an individual for the IEA Fellow Award

***Submission Instructions:***

Please complete this form electronically and e-mail as an attachment (together with other attachments such as CV, letters of support, etc.) to: pastpres@iea.cc **with copies to** **kmosier@sfsu.edu,** **VPSG@iea.cc** **and** **Office@iea.cc**

Nominee for IEA Fellow

|  |  |
| --- | --- |
| Full Name (and title): |  |
| Address: |  |
| E-mail: |  |
| Fax: |  |
| Tel: |  |

Person submitting nomination

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| E-mail: |  |
| Fax: |  |
| Tel: |  |

The Nomination

**Basis for nomination** To be considered for IEA Fellow Award, the nominee must meet both eligibility and distinction criteria. Please complete parts 1 and 2, below. Note that the eligibility criteria are used to screen candidates and do not hold much weight in the final decision. *The application and letters of support should be in English, as well as supporting materials whenever possible*.

1. **Eligibility.**

Only candidates that meet the two eligibility criteria will be considered for the award. The candidate must have been a Full Member in good standing of a Federated or Affiliated Ergonomics Society for at least the preceding **10 years**, and the candidate must have served the ergonomics community at an international level. International service means activities including service to the IEA, and an extensive publication record in international journals or international consulting or service to the United Nations organizations, or similar. Describe below the nominee’s service to the society, the IEA, and the ergonomics profession. *Please type your response within the box and it will expand, as necessary. There is no space limit.*

1. **Distinction.**

The candidate should have made outstanding theoretical or applied contributions to ergonomics/ human factors. There are many ways in which this can be demonstrated:

~ The candidate could have had the primary responsibility for the technical direction, supervision, or management of a significant effort during a sustained period of time.

~ The candidate could be a well-renowned researcher, designer, or consultant of great distinction. Clear evidence of distinction should be supported by detailed descriptions of activities and accomplishments, evidenced by attachments to the nomination form that is submitted by the person nominating the candidate. For example, for a researcher, the most significant publications authored or co-authored by the candidate should be attached to the application. For a consultant, the most important consulting contracts should be outlined, together with the outcome of the contracts. For a designer, the most important design objects should be specified. Any other information to support or attest to the achievements of the candidate should be furnished to the IEA Awards Committee to support deliberation of the candidate’s merits. *It is important to provide documentation that demonstrates achievements on an international level.*

Summarize in the space below the candidate’s qualification for the prestigious IEA Fellowship.

**Additional Information:**

The nominee’s curriculum vitae should be electronically appended to the nomination. Other supporting documents such as scientific papers or other evidence may also be attached.

**Endorsement by a Federated Society**

*(Note that many nominees belong to several ergonomics societies. The endorsement can come from any of these societies)*

|  |  |
| --- | --- |
| Name of endorser: |  |
| Position held: |  |
| Name of Federated Society: |  |

**Letters of support**

*Letters may be written by persons from the same society or other societies and are strongly recommended to support the nomination. Supporting letters should be in English and should be attached to the nomination submission. The names of individuals supporting the nomination should be listed below.*