**IEA Endorsed Event Application Form**

Organization Requesting Endorsement:

Contact Name and Title:

Contact Address:

Contact E-mail:

Contact Phone number:

Name of Event:

Event Description:

Date of Event:

Please describe the promotional materials that will be provided to the IEA:

*If endorsement is approved, we agree to provide 10 electronic copies of the conference proceedings for distribution to Industrial Developing Countries University Libraries that support HFE curriculum. Details of distribution and criteria of use will be provided by the Chair of the Communication and Public Relations Committee (Jonathan Davy,* [jonathan.davy@ru.ac.za](mailto:jonathan.davy@ru.ac.za))

☐If endorsement is approved, we agree to pay the endorsement fee of $200.00 US to the IEA and to abide by the IEA Logo Use policy and the IEA Endorsed Events policy.

Name and Title:

Signature:

*Requests for endorsement from non-IEA member bodies must be approved by the Federated Society in the country in which the event will be held and include the signature of a signing authority from the respective Federated Society.*

Name and society position of country Federated Society Signing Authority:

Signature of Federated Society Signing Authority:

Please submit your completed form to

Nancy Black, chair of the Science, Technology, and Practice Committee [stpchair@iea.cc](mailto:stpchair@iea.cc) (or [nancy.black@umoncton.ca](mailto:nancy.black@umoncton.ca))

with copies to

Maggie Graf, IEA Vice President and Secretary-General [vpsg@iea.cc](mailto:vpsg@iea.cc)

Aleksandra Gamper, Administrator, IEA Secretariat [office@iea.cc](mailto:office@iea.cc)