

# INTERNATIONAL ERGONOMICS ASSOCIATION



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Council 2

## INTERNATIONAL ERGONOMICS ASSOCIATION MINUTES OF THE COUNCIL MEETING HELD IN HONOLULU, HAWAII

17-18 AUGUST 1984

**PRESENT:** Dr. Sebastiano Bagnara  
Harry L. Davis  
Roger R. Hall  
Dr. Hal Hendrick  
Tarald Kvalseth, Ph.D.  
Dr. Kageyu Noro  
Ian Noy  
John O'Hare, Ph.D.  
Richard G. Pearson, Ph.D.  
Reginald Sell  
Sadao Sugiyama, Ph.D.  
Professor Alain Wisner

Regrets received from Prof. Brian Shackel, Dr. Halina Cwirko,  
Prof. Vuksan Bulat, Prof. Steve Konz, Mr. Pieter Rookmaaker, and  
Prof. Walter Rohmert

The meeting was called to order by President Dr. Sadao Sugiyama at  
9:30 a.m.

After some discussion, and a reference to the rules, it was  
determined that twelve (12) of the twenty-four (24) Council members  
present did constitute a legal quorum of Council.

C/84/1            The proposed agenda was read and accepted.

C/84/2            Minutes - H.L. Davis

**APPENDIX I**    The minutes were received and accepted with the  
following correction moved by Hendrick and seconded by  
Noy:

Page 2, C/83/6 - Change 1.0 S.F. to .75 S.F.  
and 1.5 S.F. to 1.0 S.F.

C/84/3 Treasurer's Report - B. Shackel

APPENDIX II The Treasurer's Report was presented and accepted.

ACTION: Societies are again requested to please bring dues up  
FEDERATED to date which may be in arrears.  
SOCIETIES

All Council representatives are urged to follow up on this matter.

C/84/4 The Question of the Authority of Council

After some discussion relative to the real and/or perceived powers of Council, the following resolution was agreed upon.

"Council restated its position as being a deliberating, decision-making body of the IEA which will have final decision powers, except in cases where it deems to request action and approval by Federated Societies. Federated Societies have the prerogative to challenge decisions at subsequent Council meetings. All Council members are requested to provide Council, via the Executive Secretary, with advance information on any issue to be brought before a subsequent Council meeting. This information should be provided at least sixty (60) days in advance.

C/84/5 Awards Committee - S. Sugiyama, Ph.D.

A report of the Awards Committee activities was reviewed by its Chairman, Professor S. Sugiyama.

Other members of the Committee are:

Dr. K. Noro - Japan  
Prof. U. Aberg - Sweden  
J. O'Hare, Ph.D. - U.S.A.  
Prof. Dr. W. Rohmert - West Germany

Awards will be presented to those nominated during the 9th Congress in Bournemouth, England, September 1985.

C/84/6 Publications - J. O'Hare, Ph.D.

APPENDIX III Report was received by Council. Kvalseth moved and O'Hare seconded that Dr. Noro be a member of the Publications Committee and that the committee add another person from Great Britain.

Davis moved that Editors of the Newsletter International and the Directory on Educational Institutions be members of the Publications Committee.

The above were approved by Council.

ACTION:  
SHACKEL

One thousand (1000 D.M.) was approved for publishing an update of the Directory of Educational Institutions for Ergonomics.

ACTION:  
PUBLICATIONS  
COMMITTEE

Moved by Davis and approved by Council to disagree with Item 2(b), second paragraph of the Publications Committee report. Council stated that ideas and suggestions for projects are solicited and encouraged from all individuals and Societies rather than being the sole propriety of the Publications Committee.

Further, the Committee was encouraged to be active and proactive in the area of publications.

C/84/7

Meetings Committee - T. Kvalseth, Ph.D.

1. Council discussed the proposed Ergoma meeting of October 1985 and decided it posed no conflict for the 9th Congress IEA.

2. Promotion of Ergonomics In The Tropics Meeting

No action was taken.

ACTION:  
KVALSETH

3. Data Base for Supporting Meetings

Tarald Kvalseth is developing this and feels it will be ready for distribution to Council within the next few months.

4. Other Meetings

ICSID-John Wood - Council expressed confidence in Mr. Wood's efforts and asked him to proceed with his efforts.

IFAC - Council approved co-sponsorship of the forthcoming IFAC meeting. However, in the future, Council wishes the IEA to participate in the selection of the program committee and developing the program.

COMPINT '85 - Congress approved sponsorship of this Conference and asked Ian Noy to be liaison.

C/84/8

Congress on Ergonomics In Developing Countries -  
Prof. Alain Wisner

APPENDIX IV

Because of world economic situations among developing countries, Prof. Wisner recommended we do not pursue the Congress at this time.

After much discussion, Council reluctantly agreed with this decision.

ACTION:  
DAVIS

The Secretary-General was asked to write the folks from Israel, who expressed an interest in supporting the Congress, and inform them of our reluctant decision at this time.

Council feels that interested parties should be encouraged to host a regional Congress on Ergonomics in Developing Countries.

C/84/9

Turin Conference - No report received.

ACTION:  
BAGNARA

Dr. Sebastiano Bagnara was asked to contact Dr. Romano of Turin to ascertain the financial and technical summary of this conference.

C/84/10

Toronto Conference - Ian Noy

APPENDIX V

Council expressed its deep appreciation to Ian Noy and all who worked with him to make the first International Conference on Applied Ergonomics a great success. It was an excellent conference.

C/84/11

First International Symposium on Human Factors In Organizational Design and Management - Dr. Hal Hendrick

At this point, prior to the Conference, planning and registrations pointed to a successful Conference in terms of quality papers, number of attendees and proceedings. Subsequently, it was stated that 164 persons attended the Conference.

Council moved to thank Hal Hendrick and his Organizing Committee and the anonymous contributors for the excellent organizing effort and for the generous financial support for Council Members.

C/84/12

Interact '84 - B. Shackel

No specific report to Council was received. However, the frequent and regular correspondence and reports received by the Secretary-General indicated that a most successful conference was in the offing.

C/84/13

9th Congress, IEA (1985) - Reg Sell

APPENDIX VI

Council received the report of Mr. Sell on behalf of the Organizing Committee for the 9th Congress, IEA.

Much discussion ensued and Council urged Mr. Sell and the Organizing Committee to:

ACTION:  
R. SELL

1. Update the technical program of the Congress so that it more reflects the involvement of Ergonomics with today's technology in the industrialized world.

2. Design and manage the budget of the Congress so that the IEA realizes a minimum return of \$3,000 to \$5,000, in addition to the return of the advance funds.

C/84/14

10th Congress, IEA (1988) - Roger Hall

The chair of the Congress Organizing Committee is Roger Hall, and he briefed Council on the plans to date.

The Congress will occur during the bicentennial year of Australia and the 25th anniversary of the founding of the Ergonomics Society of Australia and New Zealand.

The Congress is scheduled for the 1-5 August 1988 at the Sheraton-Wentworth Hotel in Sydney, Australia.

C/84/15

11th Congress, IEA (1991) - Alain Wisner

APPENDIX VII

Alain shared with Council that the 11th Congress will be venued in Paris, France at the new LaVillette Park, which is the site of the National Museum for Science, Technology and Industry.

A preparation Committee has been formed to oversee the initial preparations.

The Committee consists of V. deKeyser, B. Metz, P. Rey, and A. Wisner.

In 1986 the S.E.L.F. Council will appoint an Organizing Committee.

C/84/16

Report of Planning and Policy Committee - I. Noy

APPENDIX VIII

- A. The report of the Planning and Policy Committee is appended. It was adopted in its entirety by Council as a working document.

Highlights of the document deal with:

1. Specific aims of IEA
2. Methodology for achieving these aims
3. Response to the needs of developing countries
4. Standing Committees
5. Enhancement of the roles of the officers of IEA
6. Election of officers

B. Consideration of Financial Situation

1. Dues

Following much discussion regarding the financial situation, it was decided to implement the decision to increase dues, which was made at the Turin, Italy, November 1983 Council Meeting.

Effective 1 January 1985, the dues will be as follows:

80 Swiss Francs/Society  
2.5 Swiss Francs for each person under 600 members  
1.0 Swiss Francs for each person greater than 600 members

2. Capitation Fees

A motion was made by R. Sell and seconded by R. Hall that capitation fees or profit sharing be considered and negotiated for each Congress/Conference.

Motion was defeated.

Therefore, the capitation fees which were approved at Council meeting in Turin, Italy, November 1983 will be implemented. They are:

	<u>Fee/Attendee</u>
Congress	25 S.F.
Co-sponsored Conference	15 S.F.
Approved Conference	5 S.F.

ACTION  
KVALSETH

It was moved by Wisner and seconded by Hendrick that capitation fees for students are to be reduced proportionally to the reduction of registration fees.

C/84/17

New Members

- A. It was moved and voted unanimously to accept the Human Ergology Research Association as an affiliated member of the IEA.
- B. The request of the Brazilian Ergonomics Association to become a Federated member of IEA was considered.

Following a motion by Hendrick and a second by Wisner, it was voted unanimously to accept the Brazilian Society as a Federated member.

C/84/18 Directory of Educational Institutions - R. Pearson

APPENDIX IX Council again reiterated its desire and support for Dick Pearson to again edit an update of the International Directory of Educational Institutions.

It is hoped that the update can be completed before the 9th Congress.

C/84/19 IEA/ISO Working Relationship - T. Kvalseth

ACTION  
KVALSETH Council moved to establish a standing committee on Standards. The Vice President is to appoint the Chairman.

Council moved to commend and thank Tom Leamon for his efforts with regard to ISO and standards over the past several years.

C/84/20 Guidelines for Committees - T. Kvalseth

APPENDIX X The revised Guidelines on Committees were accepted and are appended.

C/84/21 Relations with IFIP and FIACC - S. Sugiyama

ACTION:  
SUGIYAMA President Sugiyama recommended that official relations be established with IFIP & FIACC with the purpose of exchanging information, co-sponsoring meetings, and other actions that may be deemed by Council to be vitally beneficial.

C/84/22 A motion was made by R. Pearson and seconded by H. Hendrick that the President of IEA inform the Federated Societies from North and South America of Council's desire to hold the 1994 Congress in their part of the world and to encourage their response to this request by the 1985 Council meeting in Bournemouth, England. Such a formal request should be received by the Executive Secretary prior to August 1985. This was unanimously accepted by Council.

APPENDIX XI Updated Rules

C/84/23

The next Council meeting will occur in 1985 at the 9th Congress meeting in Bournemouth, England. Council members are asked to inform the Secretary-General of their desires to meet either on 30 and 31 August or 31 August and 1 September.

Please inform the Secretary-General by 1 January 1985.

Council adjourned at 1:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Harry L. Davis', written over a horizontal line.

Harry L. Davis  
Secretary General, IEA

HLD:mlp

10/24/84

NEW ITEMS OF INTEREST

- A. At its meeting in San Antonio, Texas on 21 October 1984, the Council of the Human Factors Society voted to extend to all members of IEA Federated Societies the privilege of buying its publications and registering at its various meetings at the Human Factors Society member rate.

All Federated Societies of the IEA are encouraged to reciprocate.

- B. Congress on "Ergonomics In Developing Countries"

Since the Council meeting, word has been received that the ILO has arranged with Indonesia to host the Congress sometime late in 1985.

A planning committee of representatives from ILO, Indonesia and the IEA will meet in Geneva on 12 and 13 November 1984 to develop further the plans for this Congress. Further word will be forthcoming.

The IEA Council members who will be meeting in Geneva are Professor Alain Wisner and the Secretary General, Harry L. Davis. In addition, Dr. Ilka Kuroinka, who is chair of the Program Committee for this Congress, will be participating at the Geneva meeting.